**PIATT TOWNSHIP**

**REORGANIZATIONAL AND GENERAL BUSINESS MEETING**

**January 2, 2024**

Supervisor Dean Edwards called to order the Reorganization and General Business Meeting of the Piatt Township Board of Supervisors on Tuesday, January 2, 2024, in the township municipal building, 9687 North Rt. 220 Highway, Jersey Shore, PA. He led those in attendance in the pledge of allegiance to the flag and a moment of silence.

**Present:** Dean Edwards, Dennis Rager, Shelly Davis

**Absent:** T. Scott Moore

**Visitors:** Sergeant Crawford

**REORGANIZATIONAL MEETING**

Dean moved to appoint Dennis as temporary Chairman, seconded by Dennis, motion carried.

Dean moved to appoint Shelly as temporary Secretary/Treasurer, seconded by Dennis, motion carried.

Dennis moved to nominate Dean as 2024 Chairman, seconded by Dean, motion carried.

Dean moved to nominate Scott as 2024 Vice-Chairman, seconded by Dennis, motion carried.

Dean moved to re-appoint Shelly as the Secretary/Treasurer, seconded by Dennis, motion carried. Compensation rate will remain the same.

Dean moved to re-appoint Nathan Clinger as Foreman, Steve Riggle, Jessie Manotti, Ronald Marshall, Tyler Myers, Seth Showers and Robert Aikey as Laborers, seconded by Dennis, motion carried. All compensation rates will remain the same. Robert Aikey’s compensation was set at $14.50 laborer rate per hour and $18.00 per hour when snow plowing with the Mack.

Dennis moved to re-appoint Dean as Roadmaster, seconded by Dean, motion carried. The Supervisors advised Shelly to inform the auditors, prior to their January 3rd meeting, no increase in compensation is requested.

Dean moved to re-appoint Scott as Assistant Roadmaster, seconded by Dennis, motion carried.

Dean moved to establish the treasurer’s bond at $300,000 for himself and the Secretary/Treasurer, seconded by Dennis, motion carried.

Dean moved to appoint Scott T. Williams as legal counsel, seconded by Dennis, motion carried.

Dean moved to retain Larson Design Group as township engineer, seconded by Dennis, motion carried. Dean moved to retain ARO & Company as township auditor, seconded by Dennis, motion carried.

Dean moved to appoint Michael Wiley as Zoning Hearing Board Solicitor, seconded by Dennis, motion carried.

Dean moved to appoint Tom Young as Vacancy Hearing Board Chairman, seconded by Dennis, motion carried.

Dean moved to reappoint William (Denny) Buttorff as EMA Coordinator and Dennis Rager & Rosalyn Price-English as Planning Commission Chairman & Member, seconded by Dennis, motion carried.

Dean acknowledged the Zoning Hearing Board members; Dan Hunter, Jessie Manotti, Abigail Yoas and the alternate Zachary Mauke. All were appointed October 27, 2021.

The Supervisors acknowledged Kayla Bannon Gephart as the 2024 tax collection agent. Compensation will remain the same.

Dean moved to retain Muncy Bank & Trust Company & Jersey Shore State Bank as depositories of township funds, seconded by Dennis, motion carried.

Dean moved to continue holding the monthly meetings on the first Tuesday of each month, with the exception of November which will be moved to November 12 because of Election Day. All meeting will begin at 7:30 pm, preceded by a work session at 7:00 pm, in the township municipal building. Motion seconded by Dennis, motion carried.

Dean moved that Shelly Davis serve as the voting delegates to the PSATS Annual Convention at Hershey PA and that Piatt Township divide the conference expenses evenly between Anthony Township & Lycoming Township, seconded by Dennis, motion carried.

Jami Nolan resigned as the Township’s primary Sewage Enforcement Officer. The Township is currently exploring possibilities and intends to appoint at the February meeting.

Dean moved to retain Code Inspections, Inc. as our Zoning Enforcement Agency, and Pennsylvania Uniform Construction Code agent, seconded by Dennis, motion carried.

Dean moved to retain Municipal Solutions as our Road Bonding Consultants, seconded by Dennis, motion carried.

Dennis moved to acknowledge Pine Mountain Excavating and JF **Chenault** Construction as township local forces contractors, seconded by Dean, motion carried.

**REORGANIZATIONAL MEETING MINUTES cont’d**

Dean moved to authorize all township employees to attend training classes and other convention/conferences at employee’s rate of pay plus expenses and meals (if not provided) plus furnish a receipt, seconded by Dennis, motion carried.

Dean moved to pay the following holidays, New Year’s Day, Primary Election Day, Memorial Day, Fourth of July, Labor Day, General Election Day, Thanksgiving, the day before Christmas and Christmas at eight hours (8) for the secretary/treasurer and foreman, seconded by Dennis, motion carried.

Dean moved to set the mileage reimbursement rate for township business at the Internal Revenue Services’ current standard business rate of .67 cents per mile, seconded by Dennis, motion carried.

Dean moved to appoint Shelly Davis as Open Records Officer for 2024 as required by law, seconded by Dennis, motion carried.

Dean moved to adjourn the reorganizational meeting at 12:25, seconded by Dennis, motion carried.

**GENERAL BUSINESS MEETING**

**Citizens Comments –** None.

**Minutes –** Dean moved to approve the December 5th General Business Meeting minutes, Dennis seconded, motion carried.

**Tiadaghton Valley Regional Police Department –** Sergeant Crawford presented the December 2023 Piatt Township Police Activity Report. There were 24 incidents, 0 speeding violations as well as 0 other citations and charges.

**Act 537** – Nothing new to report.

**Planning Commission** – Nothing new to report

**Roadmaster –**

* The skid steer was recently fixed at Columbia Crossroads, quick fix and returned.
* The situation at 2014 Nices Hollow Road was discussed. It is not a Township issue; it is a civil dispute.

**Tax Collection –** Nothing new to report.

**Solicitor –** Nothing new to report.

**SEO & PUCC –** Nothing new to report

**Zoning & Building Permits –** Nothing new to report.

**EMC & Fire** – The Supervisors reviewed the Citizens Hose Company 2022 Audit.

**UNFINISHED BUSINESS**

**Stormwater Management Ordinance** – Nothing new to report, still working on it.

**NEW BUSINESS**

**Correspondence File** –

* Shelly presented two deed transfers.
* Shelly presented a thank you note from the Jersey Shore Public Library.

**Correspondence File cont’d**

* Shelly presented a thank you letter from the Lycoming County Board of Elections as well as notification of the 2024 Election Dates; April 23 (General Primary) and November 5 (General Election).
* The Larryville School Association bank account has been dormant for over 5-years. Jersey Shore State Bank graciously closed the account (instead of allowing he State to take ownership) and sent the Township a $3,803.32 check. Shelly, as requested, contacted the Solicitor for instructions on how to handle the money since it was set-up in an association. He stated that we accept the check as a gift and deposit it in the General Fund. Keep all paperwork. If anyone would ever question how or why we received it, present the paperwork. JSSB was wrong sending it to us without authorization, but we are not liable for their actions.

Dean moved to approve the Treasurer’s Report, Dennis seconded, motion carried.

Dean moved to approve payment of all bills and any remaining accounts payable received for 2023, Dennis seconded, motion carried.

Dean moved to adjourn, Dennis seconded, motion carried.

Meeting adjourned at 1:07 p.m.

 Submitted by:

 Shelly S. Davis

 Secretary/Treasurer